



# Tech Info Library

## Advanced Business Accountant: List of Available Reports

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Security: Everyone

Advanced Business Accountant: List of Available Reports

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### General Ledger:

- Chart of Accounts
  - Accounts with budget data
  - Accounts with comparative data
  - Departments List
  - List of Recurring Journal Entries
  - Income Statement
- Comparative Income Statement
- Budget Variance Income Statement
- Balance Sheet
- Comparative Balance Sheet
- Source and Use of Funds Statement
- Trial Balance (detailed and summary)
- Journal Detail Report
- Account Detail Report

### Accounts Payable:

- Vendor List
- Checks with detailed stubs
  - Check Register
- Handcheck Register
  - Monthly Check Register
- Accounts Payable Detail Report
  - Aging Report (detailed and summary)
- Open Invoice Report
- Monthly Purchases Journal
  - Cash Flow Report based on due date
  - Cash Flow Report based on discount date
- Cash Requirements Report
- Reconciliation Worksheet
- Payment Selection Report
  - Discount Analysis Report
- Flash Report

### Accounts Receivable:

- Customer List
- Sales Representative List
- Customer Statement
- Invoice
- Debit and Credit Memos
- Finance Charge Calculation Report
- Accounts Receivable Detail Report
  - Aging Report (detailed and summary)
- Monthly Invoice Register
- Monthly Cash Receipts Register
- Monthly Adjustments Register
- Cash Flow Report
- Open Invoice Report
- Credit Limit Report
- Delinquent Accounts Report
  - Customer Worksheet
- Sales Analysis by Customer
  - Sales Analysis by Sales Rep
- Flash Report

Inventory Control:

- Parts List
- Purchase Order
- Physical Inventory Worksheet
- Physical Inventory Analysis
- Stock Status Report
- YTD Summary Report
- On Hand Detail Report
  - Inventory Margin Analysis Report
- ABC Analysis Report
- Transaction Register
- Financial Summary
  - Order Recommendations Report
- Low Stock Report
- Overstock Report
  - On Order Report
  - Surplus on Order Report
- Flash Report

Payroll:

- Employee Master List
- Employee Address List
- Employee Phone List
- Employee Earnings Summary
  - Employee Compensation History
- Overtime Report
- Vacation and Sick Pay Report
- Company Totals Report
- Current Balance Report
- Posting Report
  - Commission List
- Deduction List
- Job Code List

Standard Rates List  
QTD and YTD Commission Report  
    QTD and YTD Deduction Report  
QTD and YTD Job Code Report  
    Time Card Entries List  
Standard Time Card Entries List  
Payroll Register  
Paycheck and check stub  
Check Register  
Handcheck Register  
Voided Check Register  
Commission Period Activity Report  
Deduction Period Activity Report  
Job Code Period Activity Report  
Vacation, Sick Pay Period Activity Report  
Overtime Period Activity Report  
Hours Exception Report  
W-2 forms and W-3 Report  
    940 and 941 reports  
Tax Tables  
State Abbreviation List  
Flash Report  
Verify Initial Payroll Balances Report

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